

Job Vacancy

Land Referencer

Full-time

Telford, Shropshire

An exciting opportunity within this dynamic and fast-growing business awaits the right candidate. We are looking for Land Referencers who will work on key client projects with the goal of delivering tasks on time and to the desired quality levels.

—

About the Company

LRS provide specialist land referencing consultancy and support throughout the UK, managing and delivering Compulsory Purchase Order, Development Consent Order and Hybrid Bill projects.

The largest, dedicated land referencing specialists in the UK - our strength is our skilled team of Directors, Managers, Project Managers, Team Leaders, experienced Land Referencers and Administrators who have a broad knowledge of all aspects of the land referencing process.

We always recommend the best solution for individual client requirements, using our unique range of services that extend from traditional to contemporary innovations. We also provide advice and training guidance on all aspects of the Land Referencing process, Book of Reference and Land Plans.

LRS have managed and delivered projects across a wide range of sectors including most of the major transport, utilities, telecommunications, regeneration, housing and infrastructure schemes in the UK.

If you have the relevant skills and experience and would like to be considered for this role, please send your CV to:

elaine.wilkinson@land-referencing.co.uk

About the Position

This is a busy but friendly environment that will suit an organised person with a great eye for detail, who is keen to develop their skills. The role is based in Telford, working closely with the Team Leader and Project Manager.

Responsibilities

- » To make sure all data has been checked for quality, fit for purpose and delivered in a timely manner
- » To carry out tasks in accordance with project plans as advised by the Team Leader
- » Ensure you check your work and inform the Team Leader of the status of your work
- » Carry out site inspections and interviews either by face to face or by phone with the general public
- » Record results, site inspections and interviews accurately and clearly
- » Inform Team Leader of all potential known issues and training needs
- » To undertake any other data processing and perform any other reasonable duties that the Team Leader may require that are consistent with the nature of the job role
- » Achieve the required pass rates in the appropriate internal training modules
- » Be able to support the Team Leader in their absence
- » Attend client meetings with appropriate supervision, and other events - may involve working away from home for short periods

Requirements

- » Have at least 6 months practical experience on data conversion and/or regeneration projects and/or a basic understanding of geography or maps
- » Have an understanding of Geographic Information Systems and Microsoft packages
- » Good education and knowledge and/or experience in land law, surveying, conveyancing, planning, property or a similar discipline
- » Proven work experience, be well organised, and able to work in a methodical manner with a high level of self-motivation and attention to detail
- » Good communication skills and the ability to work without supervision and as part of a team in a changing environment
- » A flexible approach to working hours, willing to travel and work away from home on occasions

www.land-referencing.co.uk