

Job Vacancy

Team Leader

Full-time

Telford, Shropshire

Ensuring customers (Infrastructure and Regeneration Development projects) are satisfied with the service provided. Confirm that the key objectives of quality, fit for purpose and timely delivery are achieved.

About the Company

LRS provide specialist land referencing consultancy and support throughout the UK, managing and delivering Compulsory Purchase Order, Development Consent Order and Hybrid Bill projects.

The largest, dedicated land referencing specialists in the UK - our strength is our skilled team of Directors, Managers, Project Managers, Team Leaders, experienced Land Referencers and Administrators who have a broad knowledge of all aspects of the land referencing process.

We always recommend the best solution for individual client requirements, using our unique range of services that extend from traditional to contemporary innovations. We also provide advice and training guidance on all aspects of the Land Referencing process, Book of Reference and Land Plans.

LRS have managed and delivered projects across a wide range of sectors including most of the major transport, utilities, telecommunications, regeneration, housing and infrastructure schemes in the UK.

About the Position

This is a busy but friendly environment that will suit an organised person with a great eye for detail, who is keen to develop their skills. The role is based in Telford, working closely with the Project and Delivery Manager.

If you have the relevant skills and experience and would like to be considered for this role, please send your CV to:

elaine.wilkinson@land-referencing.co.uk

Responsibilities

- » To make sure all deliveries have been checked for quality, completeness, they meet client expectations and are delivered in a timely and cost effective manner
- » Maintain and agreeing detailed project plans with the Project Manager
- » To assist the Project Manager in maintaining progress against plan reports and draft monthly reports
- » To allocate tasks with performance criteria to team members, to be used as Measurable Personal Objectives for performance management purposes
- » To think strategically, plan effectively and prioritise own work load and project team(s)
- » Liaise with clients and other parties as agreed with the Project Manager
- » To inform Project Manager of any project issues
- » To carry out the analysis and interpretation of deeds, titles and other related documentation
- » Manage the teams whilst carrying out site enquires
- » Undertake proof of process for all projects and seek approval from the Project Manager and Technical Manger
- » Approve project related written communication by the Land Information Analyst
- » Achieve the required pass rates of the appropriate internal training modules
- » The relief manager for Project Managers in their absence

Key Skills/Experience

The successful candidate for the post will have:

- » At least 2 years practical experience on regeneration projects
- » Previous supervisory experience
- » Geographic Information Systems
- » To have first line manager or similar qualified, this can be attained within the post
- » Have a basic understanding of geography, land law and estate management.
- » Referencing and related CPO process which can be attained within the post
- » Local and Central Government practices
- » The ability to work in a well organised, methodical manner with a high level of self-motivation and attention to detail
- » Good communication skills at all levels
- » Able to contribute to discussions as part of a team
- » Take a responsible approach to health and safety

www.land-referencing.co.uk